Study Abroad Course Pre-Approval Form 2016-2017

Quinnipiac University Department of Cultural and Global Engagement

This form has been designed to help you and your advisor plan your course of study for your time abroad. Please list all of the courses that you wish to take off campus below. You will want to list more courses than you plan to take; some courses may be full, not offered, or conflict with other courses abroad. Students often will not be enrolled into their courses until arriving at their host institution. You will need to be flexible with course options.

PROCEDURE

1.Please complete the following:

Name: _____ ID: _____ Date of Birth_____

E-mail: _____ Cell #: _____

Major: _____Minor: _____

Study Abroad Term: _____ Institution/University Abroad_____

Country & City of Study Abroad Location: _____

External Program Affiliate: _____

Current Cumulative QU GPA: _____ Advisors Name_____

2. Please complete the following chart, **upload** to QU study abroad portal and then **hand into** DCGE:

The courses listed below will be taken abroad, and the grade(s) and credit(s) will transfer to Quinnipiac University. The credit(s) will be applied towards the student's fulfillment of academic requirements. Students who submit Pre-Approval Forms after November 15 if studying abroad in the winter or spring , or April 15 if studying abroad in the summer or fall, will not be eligible to study abroad.

****Each school has a different process for course approval; please follow up with the set procedures guided by the individuals below within your school of study:**

School of Business: Michael Taylor
School of Engineering: Dean Justin Kile
School of Communications: Dean Danielle Reinhart
College of Arts and Sciences: Suzanne Solensky
School of Health Sciences: Colleen Thompson,
School of Nursing: Dean Lisa O'Connor

If you plan to take a language course while abroad, please contact the Modern Language Department (Prof. Luis Arata) for course approval.

Completed by student---------- Completed by QU Faculty and/or Staff----------

Study Abroad Course #	Course Name	Number of Credits at Visiting University	QU Course # Equivalent	Number Credits at QU	**College School Approval	UC Approved Yes or No

Signature of Associate/Assistant Dean (see above for names) _____ _____ **(date)**

Signature of Advisor _____ _____ **(date)**

Signature of Student _____ _____ **(date)**

(By signing this form the Student is acknowledging that they are responsible for Quinnipiac Study Abroad Policies)